



# THE EASY WAY TO BOOK SCHOOL INTERVIEWS

## Dear Parents

Parent/Teacher/Student interviews will be held on Tuesday 15<sup>th</sup> March. Bookings must be finalised before the 14<sup>th</sup> of March at 4pm, when bookings for this event will close.

For parents that do not have internet access, send a note to school with the approximate times you require, or phone the school on 66533077. Our friendly Front Office staff are happy to help with this process. Interviews are strictly 5 mins and spaces are limited. If you require more time, please contact the school to make alternative arrangements.

Now you can book school interviews for the times that suit *your family*.

Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.

 

Simply enter the code and press "Go"



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click **FINISH**, your interview timetable will be emailed to you automatically. If you do not receive your email immediately –

**Check your junk mail folder AND make sure you have spelled your email address correctly**

You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your interviews - until the bookings close on 14<sup>th</sup> March at 4pm

You may change your bookings, any time prior to the closing date, by re-visiting the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date, should contact the school directly on: 66533077

We would love to hear what you think about online booking. If you get time, click on the "contact us" button on the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and leave some feedback - anonymously if you wish, but please include the school's name and suburb.